



## COMMUNITY GIVING REQUEST FORM

*Form must be filled out completely for your request to be considered*

*This form must be completed for any donation request made to Rommel's Ace stores in Maryland, Delaware and Virginia. Please Allow A Minimum of 60 Days For Review.*

ORGANIZATION

REQUESTOR NAME

MAILING ADDRESS

CITY / STATE/ ZIP

DAY PHONE

EVENING PHONE

FAX

EMAIL

ORGANIZATION TAX ID#

DESCRIPTION OF DONATION REQUESTED

EVENT NAME AND LOCATION

EVENT DATE

# ATTENDANCE AT EVENT

COST OF ENTRY TO EVENT

SIGNATURE

TODAY'S DATE

PLEASE PROVIDE A LETTER OF TAX EXEMPTION FROM THE INTERNAL REVENUE SERVICE (IRS) INDICATING THAT YOUR ORGANIZATION IS A CHARITABLE ORGANIZATION AS DEFINED BY THE IRS.

All requests must be submitted on this form for consideration. It is recommended that your organization attach documents to support your request and donation purpose, such as event advertisement or invitation. Rommel's Ace is a proud supporter of LOCAL community events and charities. We donate promotional items only. Please refer to our Community Giving Policy.

SUBMIT TO

Marketing Department

Rommel's Ace

P.O. Box 160, 103 East Main Street Fruitland, MD 21826

Ph 410-749-3600

Fax 410-749-3394

TO BE COMPLETED BY ROMMEL'S ACE MARKETING DEPARTMENT

APPROVED BY

DONATION SENT (DATE)

/ /

DONATION VALUE

\$

COPY TO ACCOUNTING ONCE COMPLETED